



As a company Raytec are always looking to forge the way in technology related to LED lighting solutions, in order to bring new products to market. We are therefore looking for a Project Manager to oversee our new projects and ensure completion in a timely manner.

As a Project Manager, you will be responsible for overseeing and managing various projects from initiation to completion. Your role will involve coordinating with cross-functional teams, ensuring project deliverables are met, and maintaining effective communication with the senior management team.

Duties:

- Develop and implement project plans, including defining project scope, goals, and deliverables.
- Create and maintain project schedules, ensuring tasks are completed on time.
- Monitor project progress and identify any potential risks or issues.
- Coordinate with internal teams and external vendors to ensure smooth project execution.
- Conduct regular meetings to provide updates on project status and address any concerns.
- Utilise project management tools to track progress and document project details.
- Conduct root cause analysis to identify areas for improvement and implement corrective actions.
- Ensure adherence to budget constraints by monitoring project expenses and implementing cost control measures.

Skills:

This role is a key role in our growth plan for the next 5 years so we are keen to explore applicants with different levels of experience. The ideal applicant will have:

- Bachelor's degree in a related field or equivalent work experience.
- Proven experience as a Project Manager, preferably in a LED lighting or similar environment.
- Proficiency in using project management tools.
- Excellent time management skills with the ability to prioritize tasks effectively.
- Exceptional problem-solving skills with the ability to conduct root cause analysis.
- Excellent communication skills, both verbal and written.
- Experience of lighting or electronic projects would be beneficial.



Benefits:

Raytec are happy to offer competitive salary and a generous benefits package, these include:

- 25 days holiday
- Competitive salary
- Company bonus paid monthly
- Pension
- Car park with electric charge point
- Free fruit and refreshments on site
- Relaxed work environment

This role is working as part of a small team so you will be liaising with Electronics Design Engineer and Product Manager regularly as well as reporting to your Department Manager.

If you are looking for an opportunity where you can be part of a company that values its employees and offers opportunities to develop in your role, then look no further. Raytec are an equal opportunities employer and welcome applications from all suitable candidates.

If you are interested in this position, please forward your CV to michelle.spinks@raytecled.com quoting the reference **Project Manager 624** in the subject line.

PLEASE NOTE THIS IS NOT AN INTERN OPPORTUNITY AND APPLICANTS MUST BE ABLE TO TRAVEL TO ASHINGTON DAILY